

GENERAL INFORMATION



Item Number	400163485	Item Range Name	Essentials
Brand	OXFORD	Dimension 2D (cm)	14,1x24,6
Item Name	OXFORD Office Essentials 14,1x24,6cm Soft Card Twin-wire Task Manager 230 Pages Specific Ruling Navy Blue SCRIBZEE Compatible		
Product Type	Notebook	Ruling	Cliche
Colour	Navy Blue	Weight	90
Item Certification	EU ECO	Cover Type	Soft Cover
Item DIN Format	-	OPTIK PAPER®	Yes
Binding Type	Twin-Wire		
Page Count	230		
Punching	-		
SCRIBZEE	Yes		

LOGISTICS DATA

Country of origin	Poland	Commodity Code	48201030
Packaging Type	Carton		

	Unit	Pack	Carton	Layer	Pallet
Number of units	1	5	20	340	1360
Length (cm)	24,6	24,6	26,5	120	120
Width (cm)	14,1	14,1	18	80	80
Height (cm)	1,3	6,5	26	26	119
Gross Weight (g)	305	1600	6400	108800	450200
EAN code	5904017406747	5904017406754	5904017406761		5904017406778

Product description

Discover Office Essentials Task Manager, a specially designed notebook for creating and managing your to-do lists simply and effectively. Task Manager includes a simple method to manage tasks more effectively. Start by writing down all your tasks. Draw a diagonal line in the tick box to indicate that a task has been initiated but not fully completed. If the task is urgent draw a square around the tick box to facilitate visual identification of all urgent tasks. Once the task has been completed draw a second diagonal line in the tick box or strike the line through. Use on a day to day basis to keep track of your daily activities by quickly glancing at the tick boxes. Any unstarted or urgent tasks can be easily identified. Each double page is printed with a specially designed grid to manage tasks and take notes. Task Manager is wirebound to facilitate using both sides of the sheet and the protective plastic-coated front and back covers are built to withstand wear and tear.

Product features

- 14,4x24,6cm Notebook, Specific grid for managing to-do lists, 230 microperforated pages.
- Extra-white and smooth OPTIK PAPER to write on both sides of the page with no show-through of ink.
- Specific lined ruling to take notes and manage tasks.
- Black plastic-coated twin-wire binding provides durability whilst allowing the notebook to lay flat or fold back 360° for maximum comfort and flexibility. Soft card cover with protective glossy finish in Navy Blue.
- Compatible with the free SCRIBZEE smartphone application to scan, save and search and organise your notes.
- Product certified EU Ecolabel - The EU Ecolabel certifies the reduced environmental impact of paper products across their lifecycle, from raw material through to end of life.
- All pages are micro-perforated for easy removal
- Task Manager comes with a simple organisation method printed inside the front cover to manage tasks more effectively.
- Suitable for managing task lists at home or at the office.